



NOCIL Limited,
CIN: L99999MH1961PLC012003,
Regd Office: Mafattal House, 3rd Floor, H.T. Parekh Marg,
Backbay Reclamation, Churchgate, Mumbai- 400 020 Tel Mo. +91 22 66576100 /66364062
Fax No. +91 22 66364060
Website: www.nocil.com; Email: investorcare@nocil.com

Date: October 17, 2022

Folio Number.:

Dear Shareholders,

Sub.: Mandatory Furnishing of PAN, KYC details and Nomination by holders of physical securities

Ref.: SEBI Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021, and SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated December 14, 2021

Pursuant to the above -referred Circulars and further to our previous communication dated 18th February 2022, we wish to draw your kind attention towards the following:

- SEBI has made it mandatory for holders of physical securities to furnish PAN, email address, mobile number, bank account details and details relating to nomination to the respective Registrars & Share Transfer Agents (RTA).
- The RTAs shall not process any service requests or complaints received from such holder(s) / claimant(s), till PAN, KYC and Nomination documents/details are received from them.
- Folios wherein any one of the said documents / details are not available on or after April 01, 2023, shall be frozen and such holders of physical securities will not be eligible to lodge grievance or avail service request from the respective RTA.
- The Securities in the frozen folios shall be eligible for payment including dividend, interest, or redemption amounts ONLY through electronic mode and the company shall ensure that an intimation is sent to the holder that such payment is due and shall be electronically made upon complying with the requirements, as aforesaid.
- The RTA shall revert Frozen folios to normal status upon the receipt of all aforesaid documents/details or upon dematerialization of the securities.
- After December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.
- Holders of physical securities are requested to ensure that their PAN is Linked to Aadhaar within time frame stipulated by the Central Board of Direct Taxes, to avoid freezing of folio.

Freezing of Folios without PAN, KYC details and Nomination:

We observe from our records that you have not furnished some of the mandatory documents/details as mentioned above. We request you to furnish the documents/ details, as per the table below, to the Registrars & Transfer Agents of the Company i.e., M/s. KFin Technologies Limited immediately on receipt of this letter

S.No.	Particulars	Please furnish details in
1	PAN, Address, Email address, Mobile Number, Demat account details and Bank account details	Form ISR-1
2	Specimen Signature	Form ISR-2
3	Nomination details	Form SH-13
4	Declaration to opt out nomination *	Form ISR-3
5	Cancellation or Variation of Nomination	Form SH-14

*In case you are opting out for giving nomination, then submit ISR-3 only and SH-13 need not be submitted.

The aforesaid forms can be downloaded from the website of the Company and RTA at: www.nocil.com and www.kfintech.com

You are requested to forward the duly filled In documents along with the related proofs as mentioned in the respective forms to the following address :

Kind Attn: Mr.Vagolu Ratna Babu, Senior Manager
KFin Technologies Limited
Unit : NOCIL Limited
Selenium Tower B, Plot No. 31&32, Financial district, Nanakramguda,
Serilingampally Mandal, Hyderabad – 500 032
E-mail:inward.ris@kfintech.com

The copies of the documents, duly e-Signed on the forms and all proofs, may also be mailed through your registered email id with KFin Technologies Limited (RTA) at the mail id inward.ris@kfintech.com.

E-sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-Sign user. The holder /Claimant may approach any of the empanelled e-Sign Service provider, details of which are available on the website of Controller of Certifying Authorities (CCA), Ministry of Communications and Information Technology (<https://cca.gov.in/>) for the purpose of obtaining an e-sign.

Important Note :- You are aware that shares held in the dematerialized mode have several advantages over shares held in physical mode. Physical certificates are always prone to risks of 'theft', 'mis-appropriation', 'loss in transit', 'damage or defacement' due to natural and other factors etc. Further as per amended Regulation 40 of the SEBI (LODR) Regulations, 2015 , transfer of shares in physical mode is NOT PERMITTED w.e.f 1st April 2019. In view of the said factors , it is in larger interests of shareholders to hold shares in dematerialized mode only. Thus as the best option you may kindly take steps to dematerialize your shares , which will help you comply with all directions as above .

Thanking you,
Yours faithfully,
For NOCIL Limited

Amit K. Vyas
Asst. Vice President (Legal) and Company Secretary
Encl : as above

This communication is computer generated and hence does not require signature.