

## **NOCIL LIMITED**

### **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

#### **OBJECTIVES:**

- To adopt a structured programme for orientation and training of Independent Directors at the time of their joining so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it.
- To update the Directors on a continuing basis on any significant changes therein so as to be in a position to take well-informed and timely decisions.

#### **ORIENTATION PROGRAMME UPON INDUCTION OF NEW DIRECTORS:**

- A brief insight about the Company, its Subsidiaries, its business, financials, etc. is discussed with the new inductee, which includes the Company's Corporate Profile, History, latest Annual Reports, Vision Statement, Organisational structure, the Code of Conduct applicable to Directors / employees of the Company, Code for Prevention of Insider Trading, the Whistle Blower / Vigil Mechanism Policy, Information on Corporate Social Responsibility ( CSR ) activities undertaken by the Company.
- A detailed Appointment Letter incorporating the role, duties and responsibilities, remuneration and performance evaluation process, insurance cover, Code of Conduct and obligations on disclosures, is issued for the acceptance of the Independent Directors.
- Meetings with Key Managerial Personnel is arranged in order to give a detailed overview about the business/Company. Relevant Business Strategy presentations are also being made.
- An invitation is sent to the new inductee to visit the operational sites located at Navi Mumbai and Dahej.
- Wherever required, soft copies of the presentation, etc. is made available to the new inductee.

#### **UPDATION ON A CONTINUING BASIS:**

- At various Board Meetings during the year, presentations are made to the Board on Financial Statements including Budget, Actual operational performance with Budgeted, Domestic / Export Market Scenario, Production / Technical updates, Capital Expenditure, Human Relations / Labour Issues, Health, Safety and Environment and Sustainability issues, Regulatory Updates applicable to the Company. Risk Assessment and Management, Statutory Compliances etc.
- Quarterly presentations on operations made to the Board include information on business performance, operations, market share, financial parameters, working capital management, fund flows, senior management changes, major litigation, Risk Assessment and Management, Statutory Compliances, Subsidiary information, etc.

Name of the Independent Director	No of programmes /meetings attended		No of Hours Spent	
	During the FY 2022-23	Cumulative till date from 1st April 2015	During the FY 2022-23	Cumulative till date from 1st April 2015
Mr. A Vellayan	5	5	7 hrs 17 mins	7 hrs 17 mins
Mr. Rohit Arora	13	63	16 hrs 32mins	69 hrs 42 mins
Mr. D.N. Mungale	11	77	14 hrs 47 mins	84 hrs 42 mins
Mr. P.V. Bhide	12	79	16hrs 27mins	90 hrs 7 mins
Ms. Dharmishta Raval	11	61	13 hrs 57mins	66 hrs 7 min
Mr. Debnarayan Bhattacharya	16	68	20hrs 37 mins	89 hrs 12 mins
Mr. Vilas R. Gupte	15	33	17 hrs 27 mins	35 hrs 12 mins